Ovid® TERM FINDER	**Quick Reference Card**

o   Ovid Term Finder is available within the Ovid Advanced Search mode for **Ovid MEDLINE®, Embase** and **APA PsycInfo**.

o   The Term Finder dialog box supports all the 9 supported Ovid languages.

Increase speed and efficiency in search construction with Term Finder!

Open the Term Finder dialog box

o   Enter an individual term or concept for your selected database and click to search. Term Finder will automatically map your term to the appropriate subject heading(s) - MeSH, Emtree or APA term.

o   For each term selected, a Medical Definition is provided by Stedman's Dictionary.
o   Depending on the database selected, a number of tools will be provided including a MeSH, Emtree or APA Hierarchy; Used for Terms; Scope Note and a Subheadings display.
o   Additional keywords and terms may be provided by a UMLS and a Permuted Index display.

Adding your search terms

o Select a "Mapped Subject Heading Result" by checking its box. This automatically activates the button "**Add to Search Options**" providing options to manage your selected term(s).
o The search options, Explode; Focus and Add as keyword (.mp) are available in all the databases.
o Select "**Add to Search**" to add your initial search terms directly into the Advanced Search box.

Adding additional keywords I

o When available, select "**Used For Terms**" to add related terms for a more comprehensive search!

o Click on "**Add to Search Options"** and select "**OR with Search**" to combine the selected "Used For Terms" using the **OR** operator with the terms already available in the Advanced Search box.

o Note: "**Copy to Clipboard**" allows users to copy/paste selected terms into a Word or Excel file.

Adding additional keywords II

o   When available, a **Permuted Index** and **UMLS Related Terms** can provide additional keyword terms.
o   Select the terms from the listing and click on "**OR with Search**" to add terms to your search strategy.

Launching the search

o   With all search terms gathered, click on **"Search"** to add the strategy to the Ovid Search History.
o   Continue the above process for each term in your search query.

Ovid Search History

o   Use "**Save All**"; **Create Auto-Alert**" and "**Share Search History**" to manage and share your research.

Using multiple Ovid databases

o Term Finder only functions with individual Ovid databases.

o To launch a strategy in multiple Ovid databases, click on "**Change**" and if subscribed, select Ovid MEDLINE; Embase and APA PsycInfo databases.

o Click on "**Run Search**" to launch the search simultaneously across all the databases selected.

o The Search History box will reflect the number of results for each database.

o When searching multiple databases, Ovid automatically provides a tool to **Deduplicate** results.

Term Finder help guide

o The online help guide provides additional information, click here to access it.

Term Finder video

o For a more detailed overview, click here to watch the Term Finder training video.

Ovid Support

o Contact Ovid Support with your search questions: **support@ovid.com**