## **Getting started**

## From Ovid<sup>®</sup> platform navigation

| ۲          | Ovid                          |            |            | My Account     | My PayPerVie                             | w 👌 Ask a Libr                                | arian Support & 1 |  |  |
|------------|-------------------------------|------------|------------|----------------|--|---|-------------------|--|--|
| Search     | Journals                      | Books      | Multimedia | My Workspace   | Links 🗸                                  | EBP Tools 🗸                                   | What's New        |  |  |
| Searc      | h History (0)<br># ▲ Searches | ^          | Select F   | tesource(s) to | search:                                  | JBI TOOLS<br>MANUAL BUILDE<br>PACES<br>SUMARI | R                 |  |  |
|            | JBI                           | Logir      | 1          | Sel<br>mo      | Select the option that is most relevant. |   |                   |  |  |
| Pa         | assword:<br>Destina           | tion: PACE | s          |                |  |   |                   |  |  |
| <u>For</u> | Submi                         | it Reset   | New User   |                |  |   |                   |  |  |

Learn more about log in options by visiting: wkhlrp.my.site.com/ovidsupport/s/article/JBI-tool-login-options



Once initial validation has been established via Ovid and your institution, you can access at <u>my.jbi.global</u> and use same credentials.

In MyJBI look for "Group Subscription" and click Launch.



🕘 Wolters Kluwer

## Create a project

2. Add title and choose review type and select *Create* 

1. On the *My projects* tab, click the *Create Project* button

**Create Project** 

Training Team Review

Effectiveness Review
Qualitative Review
Costs/Economic Review
Prevalence or Incidence Review
Diagnostic Test Accuracy Review
Etiology or Risk Review
Text and Opinion Review

Mixed Methods Review

Umbrella Review
Scoping Review

Custom Review



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## Invite participants

Please note, that every participant invited to a JBI SUMARI project MUST have their own, paid access to JBI SUMARI and their login must be set up before the invitation is sent. If you have invited participants who do not have their own JBI SUMARI account, they will not be eligible to join your project.

| Overview          |  |                 |                   |            |                    |         |
|-------------------|--|-----------------|-------------------|------------|--------------------|---------|
|                   | Protocol   | Screening       | Appraisal         | Extraction | Synthesis +        | Review  |
| Summary Participa | ants Screening   |                 |                   |            |                    |         |
|                   |  |                 |                   |            |                    |         |
| Participant       | c  |                 |                   |            |                    |         |
| articipant        | 5  |                 |                   |            |                    |         |
| roject Owner      |  |                 |                   |            |                    |         |
| Kathi Grainger    | ovidtrainer@   | ovid.com        |                   |            |                    | 🕫 Chang |
|                   |  |                 |                   |            |                    |         |
| ending 🚺          |  |                 |                   |            |                    |         |
| Kate Charron      | kate.charron@v   | olterskluwer.co | Select role       | -          | Copy Link 🔤 Resend | × Remo  |
|                   | in the second se |                 | Privileged Author |            |                    |         |
| Name              |  | Email a         | Reviewer          |            |                    | Send Ir |
|                   |  |                 |                   |            |                    |         |
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|                   |  |                 |                   |            |                    | •       |
| JBISU             |  |                 |                   |            |                    | ۵       |

We recommend that you share our Project Participants Knowledge Article:

wkhlrp.my.site.com/ovidsupport/s/article/accept-SUMARI-Review-Participation-Invitation

Conflicts will be managed by Kathi Grainger ×





For more information on getting started, email Ovid technical support: <a href="mailto:support@ovid.com">support@ovid.com</a>

**D** Cancel

+ Create

Conflicts will be managed by

Kathi Grainger 🖂